

COMMISSION MEETING MINUTES
November 5, 2013

The Board of Davis County Commissioners met in room 303 of the Davis County Administration Building, Farmington, Utah on November 5, 2013. Members present were Commissioner John Petroff, Jr. - Chair, Commissioner Louenda H. Downs, Commissioner P. Bret Millburn, Chief Deputy Audit/Finance, Clerk/Auditor Curtis Koch, Chief Deputy Civil County Attorney Bill McGuire, and Deputy Clerk/Auditor Janet Hanson.

Voting Day Commissioner Petroff welcomed everyone to Commission Meeting, November 5th, voting day. He encouraged everyone use their right to vote, giving thanks to the veteran’s in attendance of today’s meeting who made that possible.

Emma Dugal, Bountiful Davis Arts Center Director, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

Demonstration of Military Index Database in Recorder’s Office Richard Maughan, Davis County Recorder, introduced the following representatives of several veteran organizations who were in attendance:

- Terry Schow, National Executive Committee, Utah American Legion
- Frank Maughan, Commander, Utah Chapter of the Military Order of the Purple Heart
- Chuck Stephenson, District II Commander, Utah American Legion
- Paula Stephenson, Vice-Commander of the American Legion Department of Utah
- John Sheets, Area I American Legion Commander
- Dennis Howland, Northern Utah President, Vietnam Veterans of America

Mr. Maughan unveiled and demonstrated a new military discharge index database which separates out military documents from the general documents which are filed with the Recorder’s Office. Mr. Maughan introduced employees who were instrumental in its conception: Annie Carthel, Recorder’s Office (scanning of documents), Laile Lomax, Chief Deputy Recorder’s Office (research and identification of documents) and Ruth Amos, Information Systems (database programming). This database has searchable features which will then bring up the associated document at the touch of a button. There are 4,857 veterans who have currently filed their discharge papers with the County. Mr. Schow indicated there are 19,000 veterans in Davis County and Utah has more than 174,000 veterans. Mr. Maughan indicated there is no cost associated with recording military documents and would welcome Utah veterans to do so. The documents are then safe and available to veterans and their family which is helpful when they’re applying for benefits. The documents are classified as “private/confidential” and are not available online. In recognition of Veteran’s Day, Mr. Maughan, a veteran himself, gave tribute to those that have and to those who currently do serve.

The Commissioners commended Mr. Maughan and employees for their dedicated work to this project. They gave honor and appreciation to the veterans in attendance, and to all those that have and are currently serving our great nation.

Summerfest report Emma Dugal, Bountiful Davis Arts Center Director, expressed her gratitude to Davis County for its support as a sponsor of their Bountiful/Davis Summerfest International event. Summerfest shares a variety of different cultures with the citizens of Davis County, which in turn, gives these visiting groups some insight as to what it’s like to live in the USA. The festival brings a positive economic impact to the County. A short video of the festival was shown and Ms. Dugal presented the Commissioners with a certificate of appreciation.

Ms. Dugal also spoke of the positive experience Bountiful/Davis Arts Center has had since becoming neighbors, having leased space in the Memorial Courthouse. She is pleased Davis County recognizes the importance of the arts for its citizens.

Proclamation
#2013-548
“Pancreatic
Cancer
Awareness
Month”

Commissioner Petroff read proclamation #2013-548:

**Declaring the Month of November as
“Pancreatic Cancer Awareness Month” in Davis County, Utah.**

WHEREAS, in 2013, an estimated 45,220 people will be diagnosed with pancreatic cancer in the United States and 38,460 will die from the disease;

WHEREAS, pancreatic cancer is one of the deadliest cancers, is the fourth leading cause of cancer death in the United States, and is the only major cancer with a five-year relative survival rate in the single digits at just six percent.

WHEREAS, when symptoms of pancreatic cancer present themselves, it is late stage, and 73 percent of pancreatic cancer patients die within the first year of their diagnosis while 94 percent of pancreatic cancer patients die within the first five years.

WHEREAS, approximately 220 deaths will occur in Utah in 2013;

WHEREAS, the incidence and death rate for pancreatic cancer are increasing and pancreatic cancer is anticipated to move from the fourth to the second leading cause of cancer death in the U.S. by 2020;

WHEREAS, the U.S. Congress passed the *Recalcitrant Cancer Research Act* last year, which calls on the National Cancer Institute to develop a scientific frameworks, or strategic plans, for pancreatic cancer and other deadly cancers, which will help provide the strategic direction and guidance needed to make true progress against these diseases; and

WHEREAS, the Pancreatic Cancer Action Network is the national organization serving the pancreatic cancer community in Davis County and nationwide through a comprehensive approach that includes public policy, research funding, patient services, and public awareness and education related to developing effective treatments and a cure for pancreatic cancer;

WHEREAS, the Pancreatic Cancer Action Network and its affiliates in Davis County support those patients currently battling pancreatic cancer, as well as to those who have lost their lives to the disease, and are committed to nothing less than a cure;

WHEREAS, the good health and well-being of the residents of Davis County are enhanced as a direct result of increased awareness about pancreatic cancer and research into early detection, causes, and effective treatments;

THEREFORE BE IT RESOLVED that Board of Davis County Commissioners designate the month of November 2013 as:

“PANCREATIC CANCER AWARENESS MONTH”

Commissioner Downs made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Resolution
#2013-549
appointing
UCIP
representatives

Commissioner Millburn presented resolution #2013-549 for “Appointment of a Davis County Representative for the Utah Counties Indemnity Pool (UCIP) Annual Membership Meeting” scheduled for December 5, 2013. As a UCIP Board Member, he recommended appointment of himself, P. Bret Millburn, as representative, and Mel Miles as an alternate representative. Both will be in attendance at the meeting. Commissioner Downs made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2013-550
Communities
That Care
funding

Commissioner Millburn presented agreement #2013-550 with the Utah Department of Human services for pass through funding of \$10,000.00 to Davis Behavioral Health, toward a Communities that Care (CTC) Coordinator in Bountiful City. It is for the time period of October 30, 2013 through June 30, 2014. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2013-551
TAP Series for
food handler
training

Lewis Garrett, Davis County Director of Health, presented agreement #2013-551 with TAP Series as an approved vendor of services, providing online internet based training, as an acceptable and valid means of food handler training as outlined in Utah Code. It is a receivable in the amount of \$15/successful trainee. It is for the time period from the date of signage until terminated. Commissioner Downs made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office

of the Davis County Clerk/Auditor.

Agreement
#2013-552
UDOT design
phase of HOV
lane

Kirk Schmalz, Davis County Public Works Director, presented agreement #2013-552 with the Utah Department of Transportation (UDOT). There are no financial terms involved. It is to include Davis County in the discussion and design phase of an upcoming UDOT project to create an HOV lane from North Salt Lake to Farmington. There may be possible drain improvements required for the project. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment
#2013-527A
with Cement
Works
Construction

Marshall Scott, Davis County Facilities Director, presented amendment #2013-527A with Cement Works Construction, LLC, in the amount of \$1,950.00. It is for additional services to include a sidewalk and steps from Main Street up to the sidewalk of the Administration Building. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2013-553
West Bountiful
City CDBG
funding for
sidewalk
replacement

Greg Johnson, Davis County Planning Department, presented agreement #2013-553 with West Bountiful City for Community Development Block Grant (CDBG) funding sidewalk replacement and access ramp infrastructure improvements to 800 West from 1000 North to 1600 North. It is in the amount of \$25,000.00 for the time period of July 1, 2013 through December 31, 2014. Commissioner Downs made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment
#2009-241F
Blalock &
Partners for art
rails & lighting

Barry Burton, Davis County Planning Director, presented amendment #2009-241F with Blalock & Partners to expand their scope of architectural work for art rails and lighting in the Administration Building. It is in the amount of \$4,783.00. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Chief Deputy Kevin Fielding, Davis County Sheriff's Office, shared with the Commission the passing of his brother to pancreatic cancer just last year (2012). He expressed his appreciation to the Commissioners for signing the proclamation, bringing awareness to this type of cancer which is difficult to diagnose.

Chief Deputy Fielding presented the following agreements:

Agreement
#2013-554 FBI
utilizing
National
Vehicle Lease
Program

Agreement #2013-554 with the Federal Bureau of Investigation (FBI) utilizing their National Vehicle Lease Program to provide an officer a leased vehicle for the Regional Computer Forensics Laboratory (RCFL) Program. There is no associated cost. The contract period is from the date of signing until revoked. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2013-555 for
Hazard
Mitigation
Grant Program
award

Agreement #2013-555 with the Utah Division of Emergency Management for a Hazard Mitigation Grant Program (HMGP) Award in the amount of \$16,653.00. It is for the time period of August 1, 2013 through August 30, 2016. Commissioner Downs made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2013-556 US
Bank
Equipment
Finance for
LifePack
Monitor/
Defibrillators

Agreement #2013-556 with US Bank Equipment Finance five year lease agreement for 18 LifePack Monitor/Defibrillators with accessories and attachments for use in the paramedic program. It is in the payable amount of \$484,935.30 (60 monthly payments of \$8,082.25). Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Property Tax
Register
Approved

Commissioner Downs made a motion to convene as the Board of Equalization. Commissioner Millburn seconded the motion. All voted aye.

Dale Peterson, Davis County Tax Administration Director, presented the Property Tax Register which reflects; 22 corrections, 40 property tax valuation appeals for approval, 10 property tax valuation appeals for dismissal/denial. Commissioner Downs made a motion to approve. Commissioner Millburn seconded the motion. All voted aye.

Commissioner Downs made a motion to reconvene the regular Commission Meeting. Commissioner Millburn seconded the motion all voted aye.

Meeting
Minutes
Approved

Commissioner Millburn made a motion to approve the Commission Meeting minutes of October 29, 2013. Commissioner Downs seconded the motion. All voted aye.

Check
Registers
Approved

Check registers as prepared by the Davis County Clerk/Auditor’s Office were approved with a motion from Commissioner Downs. Commissioner Millburn seconded the motion. All voted aye. Documents are on file in the office of the Davis County Clerk/Auditor.

Commissioner Comments:

Curtis Koch, on behalf of the Davis County Clerk/Auditor’s Office, encouraged everyone to vote. He expressed appreciation to their staff that has put their time and effort to make sure these elections run smoothly and recognized their efforts.

No Public comment.

Meeting adjourned.

Clerk

Chair